

Swiss Heritage Village & Museum

Swiss Heritage Barn Company, Inc.

Building/Grounds Rental Contract

1200 Swiss Way, P.O. Box 88, Berne, IN 46711 – Phone: (260) 589-8007

Guidelines for All Rentals

THIS BUILDING AND GROUNDS RENTAL AGREEMENT, made and entered into by and between, hereinafter the “CUSTOMER,” and SWISS HERITAGE BARN COMPANY, INC. hereinafter the “FACILITY.”

1. Barn rental is \$1500. Church rental is \$300. Porch rentals are \$125. Outdoor grounds rental is \$200. All payments shall be due at time of contract signing. There are NO REFUNDS given for building and/or grounds reservations.

Sweitzer Barn: Built in late 1800; moved to Swiss Heritage Village in 1993; ramp and stair entrance; no heating or air conditioning. New restrooms are under the bank of barn. White chairs and tables are included in rental.

Baumgartner Church: Built in 1860; moved to Swiss Heritage Village in 1988; seating capacity about 70 in pews of the church; ADA access; heat may be provided by a wood stove; no air conditioning; nearest restroom is located approximately 350 yards away under the bank in barn. IF HEAT IS NEEDED IN CHURCH, THE COST FOR RENTING IS \$400.00.

2. Customer will be given priority for the times specified in this contract and Facility will make reasonable efforts to work around Customer's private event usage. However, Customer recognizes that Swiss Heritage Society may continue to offer public tours on space Customer has not rented.

3. Facility must give approval for the location, size and staking prior to any set-up of such tents or canopies.

4. Smoking is strictly prohibited in any of the buildings or on the grounds. Violation will result in forfeiture of cleaning deposit.

5. Customer will compensate Facility for any damage done by Customer, anyone acting on Customer's behalf or any rental company or caterer utilized by the Customer (collectively, “Customer's Visitors”) to the grounds, buildings, or contents of buildings. Damage should be reported immediately to Facility staff. **NO FLAME OR FIRE IS PERMITTED IN THE BUILDINGS OR ON THE GROUNDS.**

6. Parking or driving on the grass is ONLY allowed when the ground is sufficiently dry. Customer shall make Customer's Visitors aware of said restriction on parking and driving.

7. Customer, its heirs, personal representatives or assigns, do hereby release, waive, discharge, and covenant not to sue the Facility, Swiss Heritage Society, Inc., or any either's trustees, directors, officers, employees or agents (collectively, “Swiss Heritage”) from any and all claims arising from this agreement, including the negligence of Swiss Heritage resulting in personal injury, accidents or illness (including death), and damage to property arising from, but not limited to, use of the grounds, buildings, their contents, or facility's unfettered discretion to the exercise of Section 10.

8. Customer, its heirs, personal representatives or assigns, agrees to indemnify and hold Owner and Swiss Heritage harmless from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorneys' fees, brought as a result of this agreement or usage of the grounds, buildings or contents or such, by Customer or Customer's Visitors.

9. Customer will be responsible for cleaning the facilities after use, including the sweeping of all floors. Facility will provide trash cans and trash bags, but customer will be responsible for the disposal of all trash in provided dumpsters on the southwest corner of the grounds.

10. Customer understands that Facility reserves the right to terminate this rental agreement without notice or justification within 30 days from the last signature to this agreement.

11. Failure to comply with the guidelines listed above will result in the forfeiture of Customer's damage/cleaning deposit which is \$200.00 and due upon the signing of the contract.

12. Lance Sprunger of Spare Time Lanes has exclusive rights to provide alcohol, bartender(s), and security at the Facility. Facility does not accept other outside providers for alcohol, bartender(s), or security.

13. Kitchen and other appliances—such as microwaves, ovens, stoves, refrigerators, et. al.—shall not be moved or removed from their positions.

Type of Event: _____

Date Requested: _____ Hours Requested: _____

Rehearsal Date: _____ Hours Requested: _____

Barn: \$1500 _____ **Church: \$300** _____ **Porch: \$125** _____ **Cleaning Deposit:**
Outdoors: \$200 _____ **Golf Cart: \$50** _____ **Canopy(ies): \$35** _____ **\$200** _____

Total Amount Paid \$ _____ Cash: _____ Check #: _____

Name of Bride: _____

Name of Groom: _____

Contact Person: _____ Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Notes: _____

Consent to the use of photographs from your event for Swiss Heritage advertising purposes? **Yes:** ____ / **No:** ____
(This stipulation is entirely voluntary and has no other effect on your rental.)

I have READ & AGREE to the Swiss Heritage Village & Museum guidelines outlined above. I understand that disregard for these conditions could result in the forfeiture of future use.

Customer's Signature: _____

Printed Name: _____ Date: _____

Please complete this form and submit it to Swiss Heritage Village & Museum, P.O. Box 88, Berne, IN 46711.

Phone: (260) 589-8007 **Checks should be made out to Swiss Heritage Barn Company, Inc.**

Approved by: _____ Date: _____

Cleaning Deposit of \$200. Date Returned: ____/____/____ Barn Company check # _____

Swiss Heritage  **Village & Museum**